



Time Matrix

with Touch Screen Monitor In-Out Board For Microsoft Business Solutions-Great Plains

Clocks employees in and out

Time can be viewed from a logbook or a calendar

Transactions are posted to Great Plains Payroll for check preparation

Works with optional:

- Touch Screen Monitor
- Magnetic Card Reader
- Bar Code Scanner



Time Matrix from Business Computers Software, Inc., is a full-featured time system fully integrated with Microsoft Business Solutions-Great Plains. Time Matrix has the same "look and feel" as other Great Plains modules because it was developed in Dexterity – the programming language used for Great Plains.

This provides true integration with Great Plains without old fashioned exports and imports.

The Touch Screen Monitor In-Out Board replaces a conventional board that is hung on the wall by allowing employees to indicate when they are in the building and when they have stepped out. Similar to an ATM machine, the In-Out Board can easily be used by "computer-challenged" employees. Although a touch screen monitor is recommended for the convenience of such employees, the In-Out Board can be run by a standard monitor, mouse, and keyboard.

The In-Out Board enables receptionists to inform callers of when they can expect their call to be returned, and the Employee Control Center allows calls to be logged for view by the employees when they return to work.

Employees can be sorted by using either their first name, last name, or employee ID. Touching the magnifying glass associated with one of these three means of sorting will begin a search for a specific employee. Once the individual has been found, his or her status will be displayed on the monitor.

Touching the "Out" radial button, displays a calendar that allows for the return date of an employee to be selected. Next, the return time may be chosen, and finally the location or destination of the employee may be chosen from a list of possibilities.

Once the "Select" button on the location menu has been clicked, the In-Out Board will again be displayed. When the employee arrives back at the building, touching the "In" radial button clears the Return Date, Return Time, and Out Location fields.

Learning is fast and easy for employees because it works like Great Plains.

ID	First	Last	In	Out	Return Date	Return Time	Remark
ALVA000	Alicia	Alvarza	○	●	9/5	Morning	Gone Home <small>Work at Home</small>
ATKI0001	Paul	Atkins	●	○			
BANK000	Katherine	Banks	○	●	9/5	8:30	Holiday <small>(303) 494-9390 pager</small>
BLAC000	Thomas	Black	●	○			
BURN000	Darlene	Burnell	○	●	9/12	Unknown	Vacation <small>(303)494-9390 cell Aspen Ski Resort</small>

Contact **Integrated Business Solutions** to discover how Time Matrix can work for you.



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